

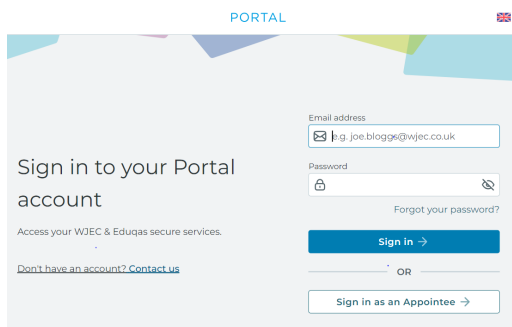
Level 1 / 2 Vocational Award in Engineering (Technical Award)

April 2024 Newsletter

Welcome back to the start of a new term. We hope that this newsletter finds you and your learners well rested after the Easter break. In this edition we hope to provide you with general information and subject-specific updates that you may need as you start back.

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1. The new 'WJEC Portal'



Our new [WJEC Portal](#), which supersedes our Secure Website has been live since November 2023. With growth in cyber security issues, 'Portal' has been designed to the highest-level security standards to safeguard all sensitive information, including learner personal data, and protect the integrity of secure and confidential assessment materials.

We have introduced Multifactor Authentication (MFA) as part of the secure login process to Portal. Authentication will be made via the Authenticator app, SMS or email depending on your preference.

We have a set of [FAQs](#) to support you with regards to the new 'Portal'.

2. Centre Moderation Report January 2024

The 2024 winter series is complete.

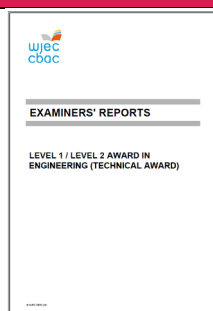
The moderator reports are available on the [WJEC Portal](#).

To access the reports please use navigation below:

Top Left - **All Services** > **Examinations & Assessment** > Under Resources – **Non-Examinations Assessment Tasks** > General - **Internal Assessment** > **Internal Assessment Marks / Outcomes** then drop down to level then report should be next to the subject / unit.

If you did not enter your marks on the portal this winter, then you will need to ask your Examinations Officer to download the report(s) or give you permission to IAMIS to access them on the portal.

3. Principal Examiners' Reports January 2024



The Principal Examiners' and Moderators' reports providing feedback on the winter 2024 series is now available on the [Level 1 / 2 Engineering \(Technical Award\) webpage](#).

The report will break down the tasks for each unit and provide summative feedback highlighting good practice and covering areas for improvement.

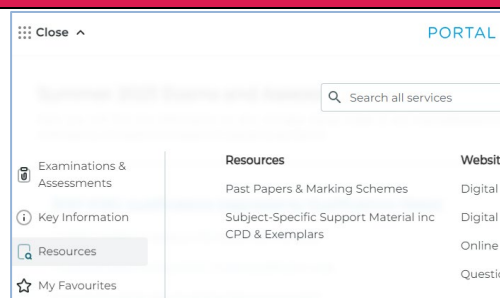
4. Networking Map



To support centres and allow the opportunity to connect with other centres delivering the Level 1 / 2 Engineering Technical Award we have developed a Centre Networking Map. To sign up please provide your [details](#). We will then give you access to the map and the contact details of other centres who have given permission to be included on the map and for their details to be shared.

5. Exemplar Material

As we have now completed the first series of this specification, we are pleased to be able to share a range of exemplar material for Unit 1 – Manufacturing Engineering Products. We have included a range of grades based on work submitted and will continue to do so.



Exemplar material can be accessed via the new 'Portal' and is now available. Each example will be anonymised and have comments from senior moderators. If you do not have access to the Portal, then please speak to your exams officer.

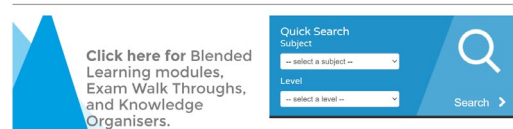
Centres are reminded that these materials are intended to exemplify the standard and support teachers in their understanding of the expectations of the NEA task. You are encouraged to use them for standardisation purposes. The sharing of any part of these NEA materials with candidates must be closely controlled and supervised to ensure that candidates are not using the material in their own assessments. Teachers must inform candidates that the copying of any non-examination assessment material in order to present it as their own constitutes malpractice.

6. Resources



The Level 1 / 2 Vocational Award in Engineering Qualification Companion is available to [order](#). This has been written specifically for this qualification by a team of experienced subject specialists.

Enhancing learning, enabling achievement
WJEC Digital Educational Resources



[Knowledge organisers](#) are also available.

7. FAQs



Level 1 / 2
Vocational Award in Engineering (Technical Award)
TEACHING FROM 2022

[Frequently Asked Questions](#)

If you are new to delivering the specification or need an answer to a frequently asked question, please visit the website to find our [FAQ](#) document.

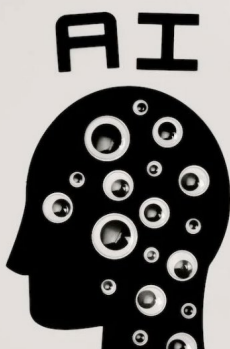
We update this each term.

8. Key Dates

Summer 2024 Series (Units 1, 2 and 3)

Unit 1 / 2 IAMIS Mark Input Screen Opens	–	10th March 2024
Unit 1 / 2 IAMIS Marks and Sample Submission Deadline	–	5th May 2024
Unit 3 Examination (PM 1h 30m)	–	21st May 2024
Results Day	–	22nd August 2024

9. Artificial Intelligence (AI) Update



Our Director of Qualifications and Assessment, has issued the following [guidance](#) to centres regarding malpractice and the use of artificial intelligence (AI) during assessment. We have updated our Candidate Declaration Sheets (CDS), Assessment Record Sheets (ARS) and Time Record Sheets (TRS) (see links below) to include a statement relating to the use of AI. Please make sure you are using these forms for submission from Summer 2024.

UNIT 1

[Candidate Declaration Sheet \(CDS\)](#)
[Assessment Record Sheet \(ARS\)](#)
[Time Record Sheet \(TRS\)](#)

UNIT 2

[Candidate Declaration Sheet \(CDS\)](#)
[Assessment Record Sheet \(ARS\)](#)
[Time Record Sheet \(TRS\)](#)

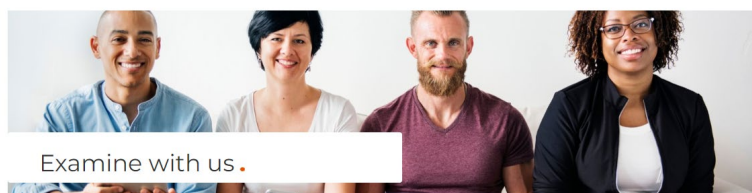
10. IAMIS Upload Guidance

Uploading of marks and candidates' work is done via [WJEC Portal](#). The updated [subject specific](#) guidance provides useful links and outlines file naming conventions and supported file types.

Further guides and video walkthroughs can be accessed on the [E-Submissions](#) webpage.

Once you have inputted candidate marks for Units 1 and / or 2 via IAMIS (Portal), then you will be able to upload candidate evidence and supporting documents via the cloud that appears next to the candidate's name. This must be completed by the **5th May 2024**.

11. Become a Moderator / Examiner



As the entries for Level 1 / 2 Vocational Award in Engineering are growing, we are looking to expand our team of dynamic Engineering practitioners and appoint new moderators and examiners. This is an excellent way of learning more about the requirements of the qualification and thus supporting your learners and developing your skills. For further details, please see the [appointees section](#) of the website. Please complete an [online application](#) to be considered for future series.

12. Subscribe for Updates

Get the latest subject updates

[+ Subscribe for updates](#)

All of our key dates and newsletters are posted on our [subject page](#) on the website, but to make sure you do not miss out on the latest news, resources and subject developments please [subscribe for updates](#).

13. Next Newsletter and Contact Details

The next newsletter will be published in September 2024. In the meantime, if you have any questions then please get in touch with us.

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